

1 **DEPARTMENT OF HEALTH**
2 **MEDICAL QUALITY ASSURANCE**
3 **BOARD OF NURSING HOME ADMINISTRATORS**

4
5 **MINUTES – DRAFT**
6 **GENERAL BUSINESS MEETING**
7 **By Telephone Conference**

8
9 **March 5, 2014**

10
11
12 **General Board Business started: 9:00 a.m.**

13
14 **CALL TO ORDER:**

15 Mr. Henry Gerrity, Chair, called the meeting to order at 9:00 a.m. Those present for all or
16 part of the meeting included the following:

17
18 **MEMBERS PRESENT:**

19 Henry Gerrity, III, NHA, Chair
20 Scott Lipman, MHSA, NHA, Vice-Chair
21 Chantelle Fernandez, MBA, NHA
22 Patricia Feeney, RN, BSN, HCRM
23 Tom Schroepfel, BA

24
25 **MEMBER NOT PRESENT:**

26 Christine Hankerson, MSN, MS/P, Ph.D., RN - Excused
27 Michael Helmer, BA – Excused

28
29 **STAFF PRESENT:**

30 Anthony Jusevitch, Acting Executive Director
31 Sharon Guilford, Program Operations Administrator
32 Michele Jackson, Supervisor/Consultant
33 Edith Rogers, Regulatory Specialist II
34 Cassandra Smith, Regulatory Specialist II

35
36 **BOARD COUNSEL:**

37 Lawrence Harris, Assistant Attorney General
38 Office of Attorney General

39
40 **General Board Business ended: 9:03 a.m.**

41 **Application started: 9:03 a.m.**

42
43 Mr. Schroepfel addressed Chapter 468.1695 and Rule 64B10-11.001, F.A.C.

44
45 Mr. Harris addressed the board.

46
47 **APPLICANTS PRESENTED FOR BOARD REVIEW:**

1 **Joshua M. Englin – Nursing Home Administrator**

2
3 Mr. Englin and Ms. Karole Hamilton, NHA (supervisor) were present but was not
4 represented by counsel.

5
6 Mr. Schroepfel questioned the applicant's experience.

7
8
9 The application was presented for review due to the one year of executive management
10 experience under Rule 64B10-11.002(2)(b)2, F.A.C.

11
12 Mr. Englin and his supervisor addressed the board.

13
14 Discussion ensued.

15
16 **Ms. Fernandez moved to approve Mr. Englin's application for licensure by**
17 **examination. The motion was seconded and carried 5/0.**

18
19 **Martin J. Hopek – Nursing Home Administrator**

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21 Mr. Hopek and Mr. Kris Berntsen, NHA (supervisor) were present but was not represented
22 by counsel.

23
24 The application was presented for review due to the one year of executive management
25 experience under Rule 64B10-11.002(2)(b)2, F.A.C.

26
27 Mr. Hopek and his supervisor addressed the board.

28
29 Discussion ensued.

30
31 **Mr. Schroepfel moved to approved Mr. Hopek's application for licensure by**
32 **examination. The motion was seconded and carried 5/0.**

33
34 **Skylar J. Melnick – Nursing Home Administrator**

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36 Ms. Melnick and Ms. Denise Crosby, NHA (supervisor) were present, sworn but was not
37 represented by counsel.

38
39 The application was presented for review due to the one year of executive management
40 experience under Rule 64B10-11.002(2)(b)2, F.A.C.

41
42 Ms. Melnick and her supervisor addressed the board.

43
44 Discussion ensued.

45
46 **Ms. Fernandez moved to require Ms. Melnick's to submit additional documents**
47 **indicating the experience was as an Assistant Nursing Home Administrator for review**

1 at the next board meeting. The motion was seconded and carried 5/0.

2
3 **Alexis I. Morfa – Nursing Home Administrator**
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5 Mr. Morfa and Mr. David Gold, NHA (supervisor) were present but was not represented by
6 counsel.

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8 The application was presented for review due to the one year of executive management
9 experience under Rule 64B10-11.002(2)(b)2, F.A.C.

10
11 Mr. Morfa and his supervisor addressed the board.

12
13 Discussion ensued.

14
15 **Ms. Fernandez moved to approve Mr. Morfa's application for licensure by**
16 **examination. The motion was seconded and carried 5/0.**
17

18 **Laura A. Noble – Nursing Home Administrator**
19

20 Ms. Noble was neither present nor represented by counsel.

21
22 The application was presented for review due to the one year of executive management
23 experience under Rule 64B10-11.002(2)(b)2, F.A.C.

24
25 Discussion ensued.

26
27 **Mr. Lipman moved to deny Ms. Noble's application for licensure for failure to meet**
28 **the Rule 64B10-11.002(2)(b)2, F.A.C. The motion was seconded and carried 4/1 with**
29 **Mr. Schroepfel opposed.**
30

31 **Tyrone Oliver – Administrator-in-Training**
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33 Mr. Oliver was neither present nor represented by counsel.

34
35 Mr. Harris provided an overview of Mr. Oliver's request for further extension.

36
37 Discussion ensued.

38
39 **Ms. Feeney moved to disapprove Mr. Oliver's AIT program effective today, March 5,**
40 **2014, for failure to complete the training program. The motion was seconded and**
41 **carried 5/0.**
42

43 **Rachael J. Mazer – Nursing Home Administrator**
44

45 Ms. Mazer and Ms. Joanne Van Dyke (supervisor) were present but was not represented by
46 counsel.

1 The application was presented for review due to the one year of executive management
2 experience under Rule 64B10-11.002(2)(b)2, F.A.C.

3
4 Discussion ensued.

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6 **Mr. Schroepfel moved to approve Ms. Mazer's application for licensure by**
7 **examination. The motion was seconded and carried 5/0.**

8
9 **DELEGATION OF AUTHORITY TO CREDENTIALS COMMITTEE TO REVIEW**
10 **AND APPROVE APPLICANTS FOR LICENSURE UNDER RULE 64B10-**
11 **11.002(2)(b)2.c., F.A.C., IN LIEU OF APPEARANCE BEFORE THE FULL BOARD,**
12 **SUBJECT TO RATIFICATION BY THE BOARD.**

13
14 Mr. Harris stated that the board may through delegation the appearance before the board
15 based on the one year of managerial experience by the Credential's Committee.

16
17 Discussion ensued. Mr. Schroepfel expressed his opinion in opposition to delegating the
18 authority to the credentials committee and the other four members expressed their opinions
19 in favor of the proposition.

20
21 **Ms. Fernandez moved to delegate the board's authority of reviewing the applicants**
22 **that applies to the one year managerial requirements under Rule 64B10-**
23 **11.002(2)(b)2.c., F.A.C., starting today. The motion was seconded and carried 4/1**
24 **with Mr. Schroepfel opposed.**

25
26 **Application ended: 11:15 a.m.**

27
28 **ADJOURNMENT:**

29 The meeting was adjourned at 11:15 a.m.